

PARK & RECREATION BOARD MINUTES
TUESDAY, APRIL 9, 2013
6:15 P.M.

The Parks and Recreation Board met on the above date and time in the Council Chambers, 270 W. 15th Street, Rushville. President Sue Otte called the meeting to order. Members present were: Aaron Gurley, James Zachery, Paul Barada and Dave Malson. Also present was Secretary Carla Sharpe and Attorney Tracy Newhouse. Will St. John was absent.

Approval of Minutes: Minutes of March 12, 2013 was presented for approval. Malson moved to approve minutes for the month. Barada seconded the motion. Motion carried. Minutes approved.

Claims Approval: Reviewed prior to meeting by Barada and Gurley. Barada moved to approve the claims for the month. Gurley seconded the motion. Motion carried. Claims approved.

Mayor's Report: None at this time.

Parks Director's Report: Due to Mathew's absence Sharpe thanked Gurley for helping at the Easter Egg Hunt.

Gurley reported that he and Mathews and the Mayor went to the Boy Scout Camp this last weekend that was held at the Amphitheater, to judge the food competition. It was very nice and good food.

Reports from Other Committees and Boards: Gurley stated they had 12 people show up for Parks Patrol Training. They have been given blue shirts with white lettering with Parks Patrol emblem and a Parks emblem on them. Now that the training is over Tucker would like to delegate the responsibility of the Parks Patrol to the Parks Department.

Malson made a motion that the Parks Department will supervise and oversee the Parks Patrol along with Gurley being the Liaison, to help assist and log the hours. Barada seconded the motion. Motion carried.

Sharpe reported Sponsorship is going well for the Amphitheater. Concerts have been set and things are moving along. Vendors are calling in and this year is proving to be a very exciting year.

Gurley then shared with the board that he has put together a Summer Camp Program for kids this summer, with the blessing of the Mayor and the Parks Director.

- 5 day camp. Will be held in North & South Veterans Park, Riverside Amp, and West End Park.
- Dates of camp will be July 15-July 19th, 2013.
- Camp hours will be 10a-2p. On the first day registration will be held starting at 9am.
- Applications will be distributed in the 2nd week in May.
- A \$25.00 fee will be charged for any child wanting to attend. This \$25.00 fee will cover the cost of the camp for the entire week.
- Activities planned for event up to this date are as follows: Arts & crafts, sidewalk chalk drawing, scavenger hunt, and sack race.
- Tonya Campbell will do a presentation on nutrition and Zumba.
- Rushville Police Department, Rushville Fire Department, Rush Memorial EMS, Indiana Conservation Officers, Indiana Excise Officers, Indiana State Police, Rush County Sheriff's Department and Rush County Probation will be doing presentations on safety tips on different topics in each of their prospective fields. A 911 presentation will be given to the children talking and teaching them about the 911 system.
- Pinnacle Martial Arts will be giving a martial arts demonstration.
- Davis Towing will do demonstrations with some of their equipment.
- Rush/Shelby Energy will be doing a "live wire" program. This will teach children about not touching lines on the ground.

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- Rushville Public Library will be doing “story time” for the kids in attendance. Marvin Kuhn from RES will be doing a nature presentation. Teaching the children about different types of flowers, trees & animals they may see while in the parks.
- Ed Small will be coming over talking about the radio station at RCHS.
- The Mayor will be coming and speaking with the children about the FIT program and other topics involving city government.
- Intat will be sponsoring t-shirts for the campers who attend. They have donated \$750.00 to the program.
- Volunteers – I have spoken with several groups of people and organizations who have offered to volunteer as “camp leaders”. Some of the groups and people I have spoken with who are wanting to assist are as follows: Little Stars Academy, Tri Kappa, several local teachers and teacher aides have offered to be volunteers for the camp. Also I have asked several younger children ages 14-15 to be Jr. Camp leaders to assist with the groups of children.
- Ages of children for the camp will be from ages 4-12, with groups being broken down into smaller groups according to age. Example: 4 & 5 year olds, 6 & 7 year olds, 8 & 9 year olds and 10 & 12 year olds. Each group activities will be age appropriate.
- Spoke with Dr. Williams the Rush County Schools Superintendent about the lunch program offered by the schools this summer. I asked Dr. Williams if the children who attended camp would be able to come over and eat lunch at the school as part of the camp. Dr. Williams stated that he had no problem with this and that the camp children could come and eat lunch at the school.
- I have also started a fund for sponsor a child which will be used for children who want to attend the camp but are unable to afford it. I have spoken with several businesses in town who have already pledged money towards this program and the money pledged to date is \$650.00.
- Camp Sponsors: Intat \$750.00. this donation will go to cover the cost of t-shirts for the campers, as well as some items for arts and crafts and the cost of the sidewalk chalk.
- Sponsors of programs as of 4/9/13 are Barada Associates - \$100.00 – 4 children, Curtis Brothers Furniture - \$50.00 – 2 children, Rushville Pharmacy - \$45.00 – 2 children, N & S. Cleaning Services - \$250.00 – 10 children, Mezcal Grill – talking to them today. Edward Jones (Chris Seals) - \$200.00 – 8 children
- Total as of 4/9/13 - \$650.00
- Dairy Queen will donate free ice cream coupon for every camper that attends.
- Rushville Bowl will be donating tickets to each camper for 2 free bowling games.
- At the end of the week the campers will be presented a certificate at the June 19th Concert intermission.
- Each child will sign a consent waiver to participate.

Barada moved to approve the Summer Camp Program and stated it was a wonderful idea. Malson seconded the motion. Motion carried.

Zachery stated he might want to do a background check on all volunteers. Gurley stated he can do that. Everyone commended Gurley on a wonderful job putting this program together.

Unfinished Business:

1. **Ball League Lease Agreements** – Sharpe reported she has called Ryan Berkemeier who is President of the Little League Association which consists of the Rush County T-Ball League, the Little League and the Girls Softball League. He is to pick the lease up and get it signed and returned. Sharpe also called Craig Kuhn of the Men’s Softball League and left a message. The Rush County Schools are exempt at this time due to the 16th Street Property Agreement.

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2. **Discuss Agreements/Mowing** – Sharpe reported that Mathews heard from Tom Jobe and he will not be mowing the ball diamond this year as stated last year. That will need to be removed from the lease agreement.
3. **Update on Concession Stand Prices** – Kaster not present with info.
4. **Discuss Pool Increases – County vs. City** – Kaster not present with info.

New Business:

1. **Report on Grant from Rush County Community Foundation for Laughlin Park** – Sharpe reported she applied for a grant from the Community Foundation for the renovation of Laughlin Park and we received \$5,000.00. A big THANK YOU! to RCCF!
2. **Report on Parks Fund Grant from Rush County Community Foundation for Riverside Park** – Sharpe reported she applied for a grant from the Community Foundation for an open shelter at Riverside Park and we were awarded \$457.00. A big THANK YOU to RCCF!
3. **Report on ARC Funding for Concrete at Amphitheater** - Sharpe reported for Mathews that he received funding from ARC for concrete at the Amphitheater. With this money they are putting a cement slab down from the brick walk to the restrooms so that wheelchairs can get to the bathrooms with no problems this year. A big THANK YOU to ARC!
4. **Discuss doing Brick for ARC** – Mathews would like to request the Parks Department purchase a brick for ARC to be placed at the Amphitheater. Gurley moved to approve the purchase of the brick for \$30.00. Barada seconded the motion. Motion carried.
5. **Music for Rush County Grant from Rush County Community Foundation** – Sharpe has also reported that she has applied for a Music for Rush County Grant through the Rush County Community Foundation and it will not be announced until April 15th.
6. **Hiring of Employees for Swimming Pool** – Kaster not present with info.
7. **Discuss Pool Policy** – Kaster not present with info.

Items Not Known In Advance: Gurley stated that he wants to make sure the Pool Manager and Assistant Pool Manager and Concession (Dyer), (all three), don't work 40 hours each. It needs to be in the policy book they all only get to work 29 hours a week and not at the same time. The Pool Policy needs to spell out what everyone's job descriptions are.

Gurley thinks he was told the pool will open the Monday after Memorial Day.

Our next meeting will be May 14th.

Sharpe is to send a copy of the Pool Policy to Parks Board members for their review.

Gurley stated that all pool employees have not been interviewed. The only one he has interviewed is the Assistant.

Otte stated every employee is to be interviewed. They need to re-earn their jobs.

It was decided to have a Special meeting just on pool issues and to spell out what we expect of the Pool Manager.

Barada suggested doing Sex Register Checks as we don't want to leave ourselves open for negligence. We need to do basic background checks.

Malson asked how much this would cost. Barada said \$25-\$30 dollars per person.

If we are putting people under supervisory roles over children everyone needs to be checked out.

St. John and Gurley will continue with the interviews and anyone who is hired need to have a background check.

Barada suggested them coming to his office to sign a release for him to do the check.

It was decided to have a Special meeting on April 30th and for everyone to be interviewed and have the background checks done so these people can be hired at this meeting.

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Zachery stated the pool policy needs to include time lines so we will know what needs done when. Malson moved to have Sharpe contact Kaster and inform her that everyone needs to be interviewed with Gurley being in charge of interviews and a list of potential candidates be provided to the Board on April 30th at the Special meeting. Gurley and Kaster will make their recommendations at this time to be considered for hire. This will include the Assistant Pool Manager and all other employees. Zachery seconded the motion. Motion carried.

Barada stated he will do a Sex Offender Register and a Multi-State Register on each person.

Malson stated the list of employees will be approved subject to Barada doing the background checks.

Malson then asked for Sharpe to ask Copley for a list of the pool employees from last year and what their job titles were.

Zachery suggested employees paying for half of the background check. Otte stated they already pay for their certification which she thinks is \$200-\$300.

Barada will get back with the board as to how much his business will charge for background checks.

Zachery then invited the board to the Little League Baseball Jamboree on April 20th. Everyone please come down and see the kids.

Otte invited everyone to the Library for food and entertainment this Sunday, April 14th from 1:00 – 3:00 p.m. This is open to everyone and is their kick off campaign to raise money for the Library and it is also National Library Week.

There being no further business, meeting adjourned at 7:30 P.M.

SUE OTTE, PRESIDENT

PAUL BARADA, VICE PRESIDENT

DAVID MALSON, MEMBER

WILL ST. JOHN, MEMBER

AARON GURLEY, MEMBER

JAMES ZACHERY, MEMBER

ATTEST:

CARLA SHARPE, SECRETARY